# TEJA COPIER SALES & SERVICES

**Xerox Authorised Sales,Service,Consumbles& Rental**

## XEROX SERVICE REPORT

| | |
|---|---|
| Customer Name : | Call Date : |
| Address : | Contact Person : |
| | Mobile no : |
| | Attended Date : |
| | Resloved Date : |
| E- Mail ID : | |
| Cotract Status : Warranty ☐ FSMA ☐ | Paid Service ☐ Rental ☐ |
| Call status : Closed ☐ Pending ☐ | Under Observation ☐ |
| Machine Model : | Machine SL No : |
| Meter Reading : MONO A4 : | A3 : Color A4 : A3 : |
| Total Reading B/W, Color : | |
| **PROBLEM REPORTED** | **ACTION TAKEN** |
| | |
| **SPARES REPLACED** | **SPARES REQUIRED** |
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| | |
| Engineer Remarks | How do you rate your Experience with Laser During this Call<br>Excellent ☐ Good ☐ Average ☐ Poor ☐ |
| Engineer Name :<br>Signature Date : | We Certify that the service has been satisfactorily and the Machine is working in good condition<br>Customer Signature, Date & Stamp |

**For Spares and Consumables Please call on our support numbers :**

**9059078800, 7995999289, 040-35635502**

**For Service Support call on 9059078877 ( J. RAJU) Mail Id: tejacopierservice@gmail.com**

**For Billing : 9100917559, Mail ID : tejacopieracts@gmail.com**

**6-1-1&4F, Dandu Enclave, Beside Lakshmi Aptmts, Near Pillar No. B1300, Opp. Hero Honda showroom Lane Padmarao Nagar, Secunderabad - 500025. Email : tejacopierkln@gmail.com**

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